NEW ZEALAND,
A great place to study. New Zealand is one of the world’s finest destinations for international students.

Mission Statement:
The Cornell Education Group provides high quality education and professional training delivered by skilled and qualified teachers to meet industry, student and community needs.

Our Goals
We aim to:
- provide high quality courses that are relevant to the needs of industry and students
- assist our students in a holistic way by supporting them to develop themselves personally and professionally
- provide infrastructure, facilities, learner support and an environment that assists students to complete their studies
- be a quality contributor to New Zealand’s role as a regional leader in educational and training provision
- develop strategic relationships that add value to the students’ learning outcomes and assist them with their career and learning pathways
- offer a culturally safe and sensitive learning environment for all of our learners, domestic and international
World class education
The education system in New Zealand is based on the British educational model and English is used. The country has world-class educational institutions.

Green and beautiful environment
The beautiful natural environment provides sharp contrasts between beaches and forests, mountains and glaciers, and has been made world-famous by the movie trilogy "The Lord of the Rings". New Zealand’s natural beauty provides an unsurpassed backdrop for educational pursuits.

Safe and welcoming environment
The friendliness and open-mindedness of the people, as well as the safe and stable political environment, underline New Zealand’s claim to be the destination of choice for a growing number of students from around the world.

Cultural diversity
New Zealand provides an excellent infrastructure for travel and holiday adventures, including boating, bushwalking, skiing and many other activities. In addition, New Zealand’s multicultural environment, with frequent Maori & Pacific cultural events, also offers a large range of international restaurants to satisfy every taste. Many students will find fantastic opportunities to sample some of the country’s cultural and geographic diversity when travelling.

Auckland
With a population of about 1.4 million, Auckland is New Zealand’s largest city offering everything that is required for an unforgettable international study experience. The city is surrounded by beautiful and unspoilt beaches, islands many native forests, and offers a cosmopolitan lifestyle, while maintaining a clean natural environment. Auckland, the gateway to New Zealand, is also known as the "City of Sails" and is situated between two natural harbours.

Tauranga
The sunny city of Tauranga is one of New Zealand’s main centres for business, international trade, culture, fashion and horticultural science. The Port of Tauranga is New Zealand’s largest port in terms of gross export tonnage and efficiency. Tauranga is one of New Zealand’s fastest growing cities and this sudden population growth has made Tauranga New Zealand’s 5th largest city.

Christchurch
Located on the east coast of the South Island, Christchurch is a city of contrasts. With a population of approximately 370,000, Christchurch City is the largest city in the South Island of New Zealand. Christchurch City is known as the "Garden City" because of its many beautiful parks, gardens and tree-lined streets. It provides easy access to some of New Zealand’s most spectacular forests and mountain activities such as hiking, skiing and boating.

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Welcome to Cornell and New Zealand - We hope you enjoy your study with us.

Kia ora.
Welcome to The Cornell Education Group. We are committed to providing you with the support that you need when studying and living in New Zealand. Cornell has an excellent reputation for delivering high quality courses. It is our pleasure to offer you the following opportunities so that you will have the best possible educational experience:

• A range of locations across four sites in New Zealand; three in Auckland (two in the CBD centre), one in Tauranga and one in Christchurch
• A multicultural learning environment - our staff members come from a variety of cultural backgrounds and our students come from over 30 different countries
• Our courses meet the students’ educational and vocational needs - we are an NZQA registered tertiary institute offering academic and practical qualifications to suit your needs
• A complimentary job search centre called iCareer that helps to find you jobs while you are studying and after you have completed your studies
• Experienced and qualified staff, both practical and academic who are all are prepared to do the extra hours to help support you with your study
• Because we all come from a variety of countries ourselves we understand any difficulties you might face and can usually provide support in your own language
• A very high pass rate that is normally well above 90%.

Our commitment to you, is that we will do everything that we can to help you to achieve your personal best and we are confident that you will enjoy your study with us.

I look forward to personally welcoming you to Cornell.

Richard Thornton
Director
The Cornell Education Group is one of the New Zealand’s leading and largest private education providers. The school currently consists of three registered Private Training Establishments (PTEs) with campuses located in the Auckland CBD, Panmure, Tauranga, and Christchurch.

Cornell Institute of Business and Technology (CIBT) was founded in 2003 and has enrolled international students in a variety of disciplines since that time. It is now well-established and has a strong record of success in providing quality outcomes for its students. All our facilities are ultramodern with spacious and learner-friendly classrooms and computer laboratories.

The Professional Business and Restaurant School (PBRS) was established in 1993 and is operated as a specialist business and hospitality training institute. With campuses located in the central business district of Auckland, PBRS is well placed to deliver quality tuition from within the cosmopolitan hospitality hub of New Zealand.

Wilkinson’s English Language School (WELS) holds a NZQA Category One rating based on the External Evaluation and Review conducted in June 2013. WELS is well known as a high-quality school. Our experienced and qualified teachers and small class sizes enable students to improve their English language skills and achieve their goals while enjoying their time in New Zealand.

The advantages of Cornell, PBRS and WELS

- **Excellence in education**
  NZQA approved qualifications

- **Convenient central location**
  Located in CBDs in Auckland city, Tauranga and Christchurch

- **Well-equipped and modern facilities**
  Spacious and learner friendly classrooms, computer laboratories, student cafeterias, meeting rooms and a library

- **Experienced and qualified staff**
  All our staff are experienced and dedicated in their approach to continuous professional development and upgrading their skills for the benefit of the students

- **Flexible enrolment options**
  English language courses start every Monday and there are four intake dates for Certificate and Diploma courses

- **Friendly international student support**
  Cornell Institute members provide caring and friendly support in line with The “Code of Practice”. There are numerous welfare services offered to international students to help them focus on their study.

- **Library and self study centre**
  CIBT library is open every day (except weekends) for our students. The library has over 3,000 volumes related to Business, Information Technology, Culinary Arts, Healthcare, General English, IELTS Preparation and other general areas. The Library has a self study area and it offers open access for our students.

- **Student counselling:**
  Native language counsellors available: Korean, Indian, Chinese, Japanese, Portuguese, Spanish, Filipino (Tagalog), Indonesian, and Russian.

- **iCareer (Job search centre and career counselling)**
  iCareer provides the students of The Cornell Education Group with the necessary skills and technical knowledge for the New Zealand employment market. We support and assist our current students to be “work ready” for part time and full time work placements.
Wilkinson's English Language School

Wilkinson’s English Language School (WELS) offers a range of English language courses from Beginner to Advanced levels. The courses are designed to assist learners to develop communicative competency by practicing the skills needed to communicate accurately in the English language. Students’ skills in reading, writing, speaking and listening are developed through a comprehensive programme.

### GENERAL ENGLISH

<table>
<thead>
<tr>
<th>Beginner/Elementary</th>
<th>Pre-Intermediate</th>
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<tbody>
<tr>
<td>Intermediate (Level 2)</td>
<td>Upper Intermediate</td>
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<tr>
<td>Advanced (Level 4)</td>
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**Course Description**

The courses at each level are thematically structured and based upon units of work from a core text with an international focus. WELS students are encouraged to be creative and fully express themselves by emphasising meaningful communication and social interaction. The programme includes detailed assessments at each level as well as activities and visits to places of local cultural interest.

**Entry Requirement**

Minimum age of 14 years.

This course is the ideal introduction for students wishing to improve their level of general English, as well as for those coming to New Zealand on a working holiday visa or seeking to enter tertiary study. It will equip students with the ideal language and social skills for clear communication in English. The course focuses on all skills, including grammar, vocabulary and pronunciation, and uses a communicative approach.

### Testimonial

**Nicolas**  
- General English /France

“WELS offers part-time classes, so I can work in the morning and go to school in the afternoon. I saw the school on the website and when I came for a trial day I saw the classes were not too big.”

**Eva**  
- General English /Czech Republic

“I like the teachers’ personalities; they are outgoing and very patient; they always helped me. The school has a good method of teaching and the levels are good for each student. Although Christchurch has been damaged by the earthquakes, around Christchurch it is very nice and clean, and has a lot of green scenery where I enjoy spending time.”
Course Description
IELTS examinations are widely recognized as a language requirement for further study. The Preparation for IELTS course at WELS is aimed at adult learners who wish to improve their competency in English to be eligible for further tertiary study. On enrolment, students will be tested and placed in a class suitable to their academic abilities. These classes are taught by experienced teachers who are familiar with all aspects of IELTS and academic study. These classes are focused on raising students’ scores and achieving their academic targets. A full IELTS practice test is regularly run.

Entry Requirement
Minimum age of 14 years.

Class Timetable

<table>
<thead>
<tr>
<th>Morning Sessions Monday to Friday</th>
<th>Afternoon Sessions Monday to Friday</th>
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</thead>
<tbody>
<tr>
<td>9:00 ~ 10:30am Lesson 10:50 ~ 12:10pm Lesson</td>
<td>13:00 ~ 14:00pm Lesson 14:05 ~ 15:10pm Lesson</td>
</tr>
<tr>
<td>13:00 ~ 15:00pm Lesson</td>
<td>13:00 ~ 15:00pm Friday Activities</td>
</tr>
</tbody>
</table>

* Timetable subject to change

Wilkinson’s English Language School is well known as a high-quality school. Our experienced and qualified teachers and small class sizes enable students to improve their skills and achieve their goals while enjoying their time in New Zealand.

Every Friday afternoon we offer fun activities with a language teacher. It’s a great opportunity to meet other students and practice English conversation!

We offer:
- Competitive prices
- Great location
- Weekly activities
- Small classes

Testimonial

**Esteban Jimenez Gaviria**
- General English /Colombia

“My agency recommended the Cornell Group to me as the school would help improve my English language skills. I can now say that I’m very thankful for this advice as this is one of the best academics experiences I have ever had. If you want to improve your English then WELS in NZ is waiting for you.”

**Rais Malikov**
- General English /Russian

“I selected NZ because of the climate, safety factor and the understanding that the country is known to be a very friendly place to visit. I have tried surfing and a variety of sports. The country is very cool! My experience exceeded all expectations! To all who have decided to go to New Zealand, get your “Kiwi Education” at WELS.”
Business

Entry Requirements
Academic:
An applicant must have ONE of the following:

a) Bachelor degree or
b) Completion of a diploma in business at level 5 or above, or equivalent or
c) Year 12 school certificate or equivalent with work experience of at least 2 years in a relevant field

CORNELL DIPLOMA IN BUSINESS STUDIES
Level: 7
Duration: 1 year
Intakes: January, April, June, September, November

English Language Requirement:
International students who are not a first language must have an IELTS score of 6.0 (academic) with no band score lower than 5.5, or equivalent NZQA approved English proficiency test.

Programme Introduction
This diploma aims to provide students with the necessary skills to engage confidently in business contexts. The diploma will develop existing business knowledge, skills and competencies. Students will undertake a range of specialised activities in marketing, international business and organisational behaviour.

Course Structure
MGT 340 International Business Management
MGT 320 Management of Change
MGT 250 Asia Pacific Business
MKT 331 Relationship Marketing
MKT 320 International Marketing
TRM 210 Introduction to Tourism
ACC 260 International Accounting
MKT 220 Buyer Behaviour

08 www.cornell.ac.nz
Pathways
After completion of this course, students can study further in Bachelor of Business, Management courses or other related study.

Graduate Profile
Graduates will be able to:

■ Think independently and critically with respect to the management of business;
■ Apply research techniques to real world situations, as part of their development as independent and effective problem solvers; and
■ Be equipped to undertake further training, or specific professional development in management topics.

Job Opportunities
May include but are not limited to: business owners, administration managers, operations manager, marketing manager, researcher, business administrator, customer service representative.

Testimonial

Camila Amaral
- Business (Level 7)
When I received an email from iCareer about an internship for business students in a New Zealand company, I thought it could be a great opportunity for me to experience the practical side of what I was learning in class. I was chosen to work in the Sales and Marketing department and from the very first day of my internship I dedicated myself to that experience, giving new ideas and having the attitude to develop new projects for the company. As many classmates said, and I strongly agree, luck was not the main reason for me to be accepted at the company for a paid internship until the end of my course, but I believe my hard work, commitment and willingness to learn were the main deciding factors. Being a Sales and Marketing Representative has given me the opportunity to deal with real companies and businesses every day, liaising with other departments in the organisation, ensuring that customers’ requirements are met. I have met and learned to deal with different people from different backgrounds, with different needs, and this has not only given me a better idea of what I have been learning in class, but helps me to have a strong network and a significant experience in my CV that will support me for my future career.

EMILOU KRISTI S. ONGSUO
- Diploma in Business Studies (Level 7)
After I graduated from Cornell Institute of Business and Technology, I found a full-time job as a Customer Service Representative/Administrator in a reputable manufacturing company. When I applied for this position, I personally handed in my CV. Unexpectedly, right there and then the managers interviewed me and gave me a test. I passed and was immediately hired.

My role is quite challenging because it entails me managing three different regions in New Zealand. I am grateful because Cornell has equipped me with further relevant knowledge and skills in business that is beneficial not only to my current job but also to my future endeavours.

Obtaining an education in New Zealand is a remarkable achievement and can surely open doors of employment opportunities. I believe that with strong academic background, good work experience, competent skills, and positive work attitude one will have a competitive advantage in today’s job market.

Urvashi Ramchandra Shinde
- Course: Business (Level 7)
Hi my name is Urvashi Ramchandra Shinde and I am pleased and excited to say that I have successfully completed New Zealand Diploma in Business (Level 7). During the course I got to experience a whole new education pattern along with a unique experience in learning about New Zealand culture. I am very thankful to the entire teaching department and iCareer employment advisors who have supported and encouraged me throughout my journey whilst at Cornell. Whilst I was studying I started working at Sky City as a waitress and then was offered an opportunity to work as a premier rewards host which was related to my studies. More recently I received another opportunity I could not refuse, when I was selected for the role of Contact Centre Consultant with Quest Service Apartments at their corporate office in Takapuna. Quest is a very large organisation with 33 properties across New Zealand and one property in Fiji. I am striving to achieve residency in New Zealand and working on my work visa at the moment and all is looking good for me in that direction. I would recommend Cornell to any prospective student looking to study here in New Zealand, as the staff is always supportive and at hand.

Nancy Katoch
- Diploma in Business Management (Level 7)
I graduated from the Diploma in Business Management Level 7 at Cornell Institute of Business and Technology. While studying here I was able to get a part time job at the college as an Administrative Assistant / Student support officer. My role was challenging and it included tasks such as preparation of Offer Letters, responding to email inquiries from agents and students, handling student issues and managing data bases for the Administration team. I am very happy with the outcome of my studies at Cornell which provided me with the necessary exposure and training for me to develop relevant skills. I would like to give credit to all my tutors for being supportive during my studies, as well as the support staff at Cornell who were always ready to help and answer all students’ concerns. I am very grateful to the Administrative Manager of Cornell in helping me to develop as an employee. I have recently got a new job at another great tertiary institute in Auckland as an Administrator/Admission Officer and I am looking forward in getting my residency soon and settling down in New Zealand.
Curriculum overview
The New Zealand Curriculum Design Institute and Cornell Institute of Business & Technology sincerely hope your learning experience will be enjoyable and enhance your life options in the Health sector. The New Zealand Curriculum Design Institute and Cornell Institute of Business & Technology are committed to excellent outcomes and operate under systems that meet national quality standards. The Programme Academic Leader, teachers, and our administrative staff, will do all we can to support your learning experiences and the attainment of your career aspirations. We sincerely hope you will gain our qualifications and most of all have enjoyable and memorable experiences in New Zealand.

Programme Aim
This Programme aims to educate advanced professional level health sector managers to effectively initiate and manage health programmes, projects and organisations. Learners will be informed by a range of health sector research, strategies, theories, models, approaches and practices. A range of advanced capabilities and attributes will be developed in learners to support them to effectively apply health management knowledge and skills in a health management role. Learners will be able to research, plan, implement, monitor, evaluate and report on health programme, project and organisational outcomes and utilise creative and continuous improvement approaches to solve familiar and unfamiliar problems and challenges. Deep understanding of effective quality management systems and facilitative management approaches to both human and other resources will be developed.

Co-constructive learning approaches will ensure effective higher, associative, critical, and evaluative thinking and practice capabilities are developed and collegial and responsive relationships will be established with staff, governance and all stakeholders with whom they interact for the benefit of the health sector. The learner groups targeted for entry to this programme are those with a demonstrated interest in proactively improving health and well-being outcomes through effective management of health goods and/or services for diverse populations.

Programme Philosophy
The development of this programme has been motivated by a philosophy that values and supports positive understandings and relationships between diverse people informed by real life experiences in the Health project, goods and services sector. With this philosophy in mind the Cornell Institute of Business & Technology aims to contribute to the Health sector by enhancing:

- Understanding of governance and management
- Quality management system
- Effective facilitative management
- Business systems
- Research and evaluation

The programme utilises learner centred approaches and employs an authentic practice-based approach to learning. Learners will be supported and mentored to gain knowledge through enjoyable, broadly applied and interactive experiences typical of health sector workplaces.
Entry Requirement
• At least 20 years of age
• Minimum Level 5 Diploma in Health and three years’ related work experience
• or a Level 6 Diploma in Health and two years’ related work experience
• or a degree and one year of experience in health-related work
• Pass the entrance examination & admission interview

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 6 (Academic) with no band score lower than 5.5, or an equivalent NZQA approved English language test.

Course Structure
This is a 2 semester full-time qualification that focuses on developing knowledge, skills, attitudes and values toward being a highly specialised and effective professional health sector manager.
DIPHAM 601-Public Health Issues
DIPHAM 701-Health Sector Governance & Planning
DIPHAM 702-Quality Management: Policy to Practice
DIPHAM 703-Health Business Studies
DIPHAM 704-Advanced Facilitative Management Practice
DIPHAM 705-Understanding Health Research Methods
DIPHAM 706-Health Project
DIPHAM 707-Health Evaluation Studies

Graduate Profile
• Be capable of consulting, analysing, evaluating public and community health needs
• Be capable of employing creative approaches and management approaches to needs identified.
• Be capable of managing projects and organisations that address health needs in a professional and effective manner
• Be able to analyse and create proposals, business plans, and quality management systems
• Have a range of advanced facilitative management competencies
• Be capable of professional responses to predictable and unfamiliar challenges and problems
• Be inquiring and capable of undertaking further and more advanced studies in an associated field
• Further requirements of the graduates’ knowledge, skills and attributes are set out in a detailed Graduate Profile

Employment Options:
• Health project Manager
• Health programme leader
• Community health centre manager
• Mental health sector manager
• Health and safety manager
• Marae, pasifika or ethnic group health manager
• Aged care centre manager
• Care facility manager
• Clinic manager
• Practice manager
• Health centre manager
• Multi-disciplinary health or therapy centre team leader or manager

Testimonial
Leah Anne Acosta
- Diploma in Health [Advanced] (Applied Management) [Level 7]
 I chose Cornell because it’s a school with a good reputation in New Zealand. It’s also conveniently located at the city centre, making it easier for us students. I’ve also heard that the staff members are very helpful, approachable, and the tutors are experts on their fields of practice.

Frances Antoinette Javier
- Diploma in Health [Advanced] (Applied Management) [Level 7]
“Cornell offers quality education and provide the needed assistance especially to all of us as International Students. About the Health Care programme, they have provided us an effective, passionate, enthusiastic and efficient teacher, her name is Jane.
 We have a good classroom, very convenient and equipped with the latest technology, which makes our learning more dynamic and effective. All staff members in Cornell are really friendly and always willing to help us, including assisting us to get a job in New Zealand. Cornell is an excellent institution for students who dream of a brighter future. Thank you Cornell!”
Introduction

The majority of IT qualifications, especially university degrees, attempt to equip students with a broad range of skills and knowledge that offer them the opportunity to specialise later once they start their career. This variety in IT qualifications is accepted by employers of large and small organisations. The majority of organisations in New Zealand (97%) are small businesses that hire people with specific skills to meet their needs.

In consultation with the industry, Cornell has identified the need for two major computing qualification specialties. Our research showed that system and applications development, especially of mobile applications, is emerging as a market need and is a critical skill for New Zealand graduates who wish to remain competitive globally and locally. Moreover, the demand has never been stronger for IT support individuals who can administer computer networks and manage servers. In view of this demand Cornell Computing department offers two main diploma programmes, each with a different specialty.

1. **Mobile Applications Development**
   - Diploma in Software Development - Level 7 [1 Year]

2. **Computer Networks**
   - Diploma in Information Technology (Networking Technology and Administration) - Level 5 [1 Year]
   - Diploma in Information Technology (Networking Technology Management) - Level 7 [1 Year]
   - Diploma in Information Technology (Networking Technology Management and Administration) - Level 7 [2 Years]

FACILITIES & RESOURCES

LABORATORIES

Because Cornell is a Microsoft IT Academy, courses are run using the latest Microsoft software products and tools.

VIRTUAL EQUIPMENTS

During the hands-on labs, students will practise using simulation software and virtual environments. This gives them the opportunity to be exposed to scenarios that replicate real work environment and systems.

**cisco** EQUIPMENT

Cisco equipment is available onsite to students for their practical lab sessions.

Testimonial

**Ian Ledesma**
- I.T Network Management Student Level 7

I have been working for almost four months now at Concentrix as a Help Desk Support for Apple Computers, a job which I got through online application. My six years work experience in a similar role back home and my studies at Cornell have equipped me to become better in my current role. The learning outcomes and the knowledge we gain from our tutor helped me a lot to improve on my skills and abilities. The proper guidance and assistance provide by iCareer is a plus factor; we get full support from Cornell.
**NEW ZEALAND DIPLOMA IN INFORMATION TECHNOLOGY (TECHNICAL SUPPORT AND ADMINISTRATION)**

**Entry Requirements**
Academic: Successful completion of 12 years of school education or equivalent or successful completion of a NZ certificate.

**English Language Requirement:**
Academic IELTS test with overall score of 5.5 with no band less than 5.0, or an NZQA approved English Language Proficiency Test with an equivalent grade to IELTS for the level required for entry stated above, or New Zealand Certificate in English Language [Academic] (Level 4).

**Programme Introduction**
Students enrolled on this programme will be equipped with the necessary technical and core knowledge and skills to operate as IT support professionals in the New Zealand market. Graduates will be prepared to assume jobs for supporting and administering networks and systems. It offers the opportunity to become a certified solution associate with a focus on cloud computing (MCSACloud) as well to progress to the second year (Level 7) programme.

**Course Structure**
- ICT501 - Fundamentals of Computer Hardware and Operating System
- ICT505 - Network Fundamentals
- ICT524 - Server Administration
- COMP526 - Database Design and Administration
- COMP513 - Principles of Software Development
- COMP514 - Web Design and Front-end Development
- ICT525 - IT Security
- ICT529 - IT System Support
- GEN511 - Professional Practice and Communication

**Graduate Profile**
Graduates of this programme will be capable of working effectively with minimal assistance in help desk or network support roles. They will be able to apply current methodologies, techniques and tools in supporting and maintaining computer networks, systems and databases. The programme focuses on equipping graduates with communication and interpersonal skills including team work, analytical thinking and problem solving. Graduates will have the opportunity to become Microsoft Certified engineers or progress to the second year (Level 7) programme.

**Job Opportunities**
Hardware Technician, ICT Customer Support Officer (Including: ICT Help Desk Officer, ICT Help Desk Technician, Systems Support Officer, Network Support Technician) and Web Administrator

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**NEW ZEALAND DIPLOMA IN INFORMATION TECHNOLOGY**

**Programme Introduction**
Graduates will gain theoretical and practical skills to build, optimise and manage networks. DITL7 offers an opportunity for learners to become Cisco certified and prepares them for a number of Cisco certifications. It also provides opportunity for those who are already in the industry to gain academic recognition for their experience.

**Course Structure**
- ICT630 - Building and Administering Med Size Networks - I
- ICT631 - Building and Administering Med Size Networks - II
- COMP750 - Information Technology Project Management
- COMP701 - ITIL Service Management Practices
- ICT 730 - Building Enterprise Networks
- ICT731 - Building Multilayer Switched Networks
- ICT732 - Building Secure Networks
- ICT733 - Optimizing Converged Networks

**Graduate Profile**
Graduates of DITL7 are capable of working effectively with minimal assistance in the management of enterprise networks. They will be capable of contributing to decisions relating to the optimisation and implementation of enterprise networks and of performing these tasks in an environment that utilises routing and computer network technologies for major international network vendors.

**Job Opportunities**
Network engineer, systems engineer, IT engineer, system administration, voice-enabled network engineer

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**NEW ZEALAND DIPLOMA IN INFORMATION TECHNOLOGY (Networking Technology Management)**

**Entry Requirements**
Academic: Successful completion of 12 years of school education or equivalent and successful completion of DITL5 or a diploma in computing equivalent to level 5 or higher.

**English Language Requirement:**
International students for whom English is not a first language must have an IELTS score of 6 (Academic) with no band score lower than 5.5, or an equivalent NZQA approved English language test.

**Programme Introduction**
Graduates will gain theoretical and practical skills to build, optimise and manage networks. DITL7 offers an opportunity for learners to become Cisco certified and prepares them for a number of Cisco certifications. It also provides opportunity for those who are already in the industry to gain academic recognition for their experience.

**Course Structure**
- ICT630 - Building and Administering Med Size Networks - I
- ICT631 - Building and Administering Med Size Networks - II
- COMP750 - Information Technology Project Management
- COMP701 - ITIL Service Management Practices
- ICT 730 - Building Enterprise Networks
- ICT731 - Building Multilayer Switched Networks
- ICT732 - Building Secure Networks
- ICT733 - Optimizing Converged Networks

**Graduate Profile**
Graduates of DITL7 are capable of working effectively with minimal assistance in the management of enterprise networks. They will be capable of contributing to decisions relating to the optimisation and implementation of enterprise networks and of performing these tasks in an environment that utilises routing and computer network technologies for major international network vendors.

**Job Opportunities**
Network engineer, systems engineer, IT engineer, system administration, voice-enabled network engineer

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The most important outcome of this course is that a student will have the opportunity to complete the Microsoft Certified Solution Associate in Cloud Computing (MCSA-Cloud)

This course offers a student the opportunity to acquire Cisco Certifications including:
- **CCNA Route & Switch**
- **CCNA Security**
- **CCNA Voice**
- **CCNP Route and CCNP Switch**
Entry Requirements
Academic: Successful completion of 12 years of school education. Entry may be granted directly into the second year to learners who have successfully completed DITL5, or a relevant computing or industry qualification or a degree level qualification in a non-computing area.

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 6 (Academic) with no band score lower than 5.5, or an equivalent NZQA approved English language test.

Programme Introduction
The aim of this diploma is to deliver a coherent 2-year course of study specialising in computer networks, for learners including those with no prior computing background. This programme combines DITL5 and DITL7.

Graduate Profile
Graduates of DITL7(2Y) will be capable of working effectively with minimal assistance in the administration of servers and management of enterprise networks. They will be capable of contributing to decisions relating to the optimisation and implementation of computer networks for major international network vendors. Graduates can progress to higher academic qualifications or programmes that explore more advanced design and management of network systems. They are also eligible to become certified network engineers.
Entry Requirements
Academic: Learners who either have a relevant computing qualification from New Zealand or overseas at NZ NQF level 5 or above, or completed an undergraduate degree level qualification or above in a relevant non-computing field or have a minimum of five years of work experience in the area of software development or equivalent

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 6 (Academic) with no band score lower than 5.5, or an equivalent NZQA approved English language test.

Programme Introduction
This Diploma aims to equip students with the theoretical and applied knowledge and skills in the specialised area of software development including mobile applications development. The job opportunities in the software development industry are increasing, and this programme will furnish our graduates with the necessary skills to increase their career prospects in this field. Students who are entering directly into this diploma will be expected to have knowledge in the fundamentals of software development and databases prior to enrolment. However, the programme is also customised for applicants who have relevant non-IT degrees and are seeking a career change, and those who have work experience and are looking for a qualification to confirm their experience.

Course Structure
COMP645 – Object Oriented Programming
COMP715 – System Analysis & Design
COMP741 – Applications Development
COMP735 – IT Project Management and Ethical Practice
COMP742 – Mobile Applications Development
COMP743 – Web Applications Development

Graduate Profile
DSDL7 graduates will be capable of working with autonomy or contributing to the work of teams in the development and planning of software applications using appropriate methodologies, techniques, tools and available technologies. Graduates will develop a strong sense of ethics and professionalism.

Job Opportunities
Successful graduates can secure a position in the IT industry as a software engineer, software and applications programmers, web developer or an analyst, or pursue further study in this area.

A strong focus of DSDL7 is on group and individual projects. Projects involve the application of project management tools and techniques, system modelling and design, and coding skills. In their final term, learners will demonstrate all the knowledge and skills acquired in the three earlier terms through a capstone project. Learners of DSDL7 are able to develop a portfolio that can be presented to potential employers on completion of the programme.
ENTRY REQUIREMENT
Students must be 17 years of age or older, and physically able to complete the practical requirements of the course.

ENGLISH LANGUAGE REQUIREMENT:
International students for whom English is not a first language must have an IELTS score of 5.5 (Academic) with no band score lower than 5.0, or an equivalent NZQA approved English language test, or our internal English test (only for students from a country with a visa approval rate of 80% or above).

PROGRAMME INTRODUCTION
The New Zealand Certificate in Cookery (Level 4) is a 36-week, 120 credit programme which will be delivered over four 9-week terms with a two-week break between terms.

This programme aims:
- To provide the hospitality sector with competent employees who are able to work as chefs in intermediate positions producing complex dishes in a commercial kitchen.
- To provide individuals who are employed or will be employed as chefs in intermediate positions a qualification that will enhance their employment opportunities in a commercial kitchen.
- To implement established standards of professional practice for complex cookery that can provide customers with confidence in a range of hospitality environments.

Main objectives
The programme provides fundamental knowledge and skills in cookery as well as helping students develop practical skills and applied knowledge in specific areas such as:
- health and safety in the workplace
- food safety and security practices
- application of standard operating policies and procedures
- healthy eating, foods and special diets
- internal and external customer interactions and communications
- costing and menu planning
- applied methods of cookery – preparing, cooking and finishing a wide range of complex dishes.

In addition, students will also gain ‘realistic work experience’ in preparing, cooking and presenting a range of dishes in modern, fully equipped commercial kitchens.

Core subjects
Module 1 - PC401 Cookery Fundamentals
Module 2 - PC402 Applied complex cookery skills
Module 3 - PC403 Restaurant cookery and professional practices
Module 4 - PC404 Cookery skills

Possible job opportunities
On successful completion of this programme and having achieved all the graduate profile outcomes, graduates will be able to:
- Monitor and maintain health and safety, food safety and security practices to ensure own safety and minimize potential hazards for customers.
- Monitor and maintain effective communications and interactions with colleagues, other staff, managers and customers in a hospitality service environment.
- Monitor and maintain the application of standard operating policies and procedures to work roles in a commercial kitchen.
- Apply cookery skills to prepare, cook and present a range of cold larder dishes utilising complex preparation and presentation techniques.
- Apply cookery skills to prepare, cook and present a range of hot kitchen dishes utilising complex preparation and presentation techniques.
- Apply cookery skills to prepare, cook and present a range of patisserie and desserts utilising complex preparation and presentation techniques.
Entry Requirement
Students must be 17 years of age or older, and physically able to complete the practical requirements of the course.

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 5.5 (Academic) with no band score lower than 5.0, or an equivalent NZQA approved English language test, or our internal English test.

Programme introduction
PBRS offers an in-depth diploma course taught over a two year period:

- four modules in the first year lead to the New Zealand Certificate in Professional Cookery (level 4)
- four modules in the second year lead to the New Zealand Diploma in Cookery (Advanced) (Level 5) with strand in either Cookery or Patisserie. You will learn everything required to prepare classical European dishes through to the creative innovations of modern cuisine.

Main objectives
PBRS has recognised the need for highly trained and competent chefs to cater for the demands of the hospitality industry. In year one, you will learn all the necessary skills, from the basics of sauces, soups and salads right through to pastry, bread making and full à la carte, buffet and function menus. The comprehensive skills you acquire will ensure you can respond effectively and efficiently to the requirements of the modern kitchen.

In the second year you will specialise in either hot & cold Cookery or Patisserie, and also study supervisory and management aspects of catering including the supervision of food safety, management of resources, supervision of staff training, menu planning and costing and global influences on eating and drinking. You will complete a work placement, plan and organise a food & beverage event, and plan, design and produce a food product.

Core subjects
Year 1 NZ Certificate in Cookery (Level 4)
Module 1 - Cookery fundamentals
Module 2 - Applied complex cookery skills
Module 3 - Restaurant cookery and professional practices
Module 4 - Industry cookery skills

Year 2 New Zealand Diploma in Cookery (Level 5) with strand in Cookery or Patisserie
Module 5 - International cuisine studies and advanced food production
Module 6 - Kitchen operations and advanced food production
Module 7 - Menu planning, restaurant service & event catering
Module 8 - Advanced applied food project and work placement

Possible job opportunities
Demi chef, Sous Chef and eventually Head Chef of restaurants, hotels, or cafes; Pastry Chef, Kitchen Manager, Menu Consultant or Food Technician. Students wishing to travel have the possibility to become a chef in overseas establishments such as international hotel kitchens, cafes and restaurants, cruise liners or international airlines.
PBRS Hospitality

DIPLOMA IN HOSPITALITY LEVEL 5 (OPERATIONAL MANAGEMENT)

Entry Requirements
Academic: Students must be 17 years of age or older, year 12 or above qualification or equivalent, or Level 3 qualification in hospitality or equivalent of relevant industry experience equivalent to the above.

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 5.5 (Academic) with no band score lower than 5.0, or an equivalent NZQA approved English language test, or our internal English test (only for students from a country with a visa approval rate of 80% or above).

Programme Introduction
The Diploma in Hospitality (operational management and rooms division) provides students with a pathway to enter the hospitality industry after only one year of study. You will learn supervisory management and business management right through to starting up your own business. You will also learn how to make sure the company you own or work for is profitable, the staff is competent and facilities are managed efficiently.

Course Highlights
Delivered by seasoned hospitality tutors supported by guest speakers, this course will help accelerate you into supervisory positions in the hospitality industry. This course is suitable for all applicants who are ready to increase their employability and learn transferable skills that can be utilised in management within any hospitality industry.

Course Structure
- Staff training and development
- Licensed premises management
- Human resources management
- Hospitality management control systems
- Business management
- Hospitality facility control and management

Job Opportunities
- Cafe manager
- Restaurant manager
- Functions manager
- Operations manager
- Facilities manager
- Room manager
- Housekeeping manager

Testimonial

Juliana Marques - Hospitality Management Level 5
I am currently undergoing professional training for the Hospitality Industry through the Cornell Institute in central Auckland. Within Auckland I have gained valuable work experience in hotel restaurants and housekeeping. I possess great communication skills, customer service skills, excellent organisational skills and a very approachable personality. I consider myself an ambitious person who works extremely hard to accomplish the goals of the company. From my perspective I believe that there is no big or small job, there is a job to be done well no matter what it is. I aim to add value to your organisation as I always have a positive and proactive attitude.
Entry Requirements
Academic: Applicants must be 18 years or over prior to the commencement of the programme hold a Level 5 qualification in Hospitality or equivalent

English Language Requirement:
International students for whom English is not a first language must have an IELTS score of 6 (Academic) with no band score lower than 5.5, or an equivalent NZQA approved English language test, or our internal English test (only for students from a country with a visa approval rate of 80% or above).

Programme Introduction
The Diploma in Hotel Management is for students who have already studied business or hospitality and want to further expand their knowledge in these areas by engaging in higher level learning. The course has a strong emphasis on hotel management structure; students are exposed to the industry and will have direct engagement with hotel and business owners. The insight you gain from employers will enable you to shape yourself into a future business leader or owner.

Pathway
Successful completion of the level 5 or level 6 Diploma in Hospitality Management at PBRS allows a credit transfer towards AUT’s Bachelor of International Hospitality Management.

Course Highlights
All PBRS tutors are experienced hospitality managers. Students will also get to go on field trips to some of the city’s top hotels, bars, restaurants, cafes and breweries throughout duration of the course. This allows students to network with employers in the hospitality industry.

Course Structure:
- Food and beverage management
- Strategic hospitality management
- Facilities management
- Management accounting
- Human resources management
- Management research report

Job Opportunities
- Hotel and Resort manager
- Hospitality business owner
- Hospitality consultant
- Operations manager

Testimonial
Riccardo Allen
- PBRS Diploma in Hospitality Management Level 5
I have now found that having completed my Level 4 Operations and Supervisor programme with PBRS, a division of The Cornell Education Group, this has given me not only confidence but important practical skills.

With the practical hands on teaching in this course and having worked in the training restaurant, I was able to draw on my skills for my current Front of House role. The training school also sponsored and helped train me for the national Culinary Fare event held every year in Auckland – I gained a number of awards from this. In the future I am hoping to pursue a Diploma in Hospitality Management Level 5 as my goal now is to become a Hotel Manager.

The iCareer team and PBRS tutors have helped me in my journey towards employment and to become a better employee through practical training and professionalism.
Services
We aim to deliver and make available professional, consistent and efficient services to all of our students. At iCareer our main support roles cover CV and interview workshops, workshops on job searching awareness, Students and Employers registry, CV assistance/editing, job vacancy advertising, interview referrals, testimonials, industry visits, work experience programmes, IRD information and internal training arrangements, business industry marketing and researching, and strengthening rapport and business relationships with our linked industries.

Objective
We are committed to offering professional consultation services to our international students for both work placement experience and ongoing employment support during and after studies. We assist and prepare them to successfully gain employment in their chosen industry.

Goal
To provide all students with ongoing support and continual guidance by offering our support services within an informal environment.

Industry Partners
- AUBADE NZ Ltd
- AUT
- BNZ
- Brantas Ltd
- Copthorne Hotel Quay Street
- Datacom
- Co-Op Taxis
- Flametree Catering
- Fujitsu New Zealand Limited
- Heritage Hotel
- Langham Hotel
- VR Group
- City & Guilds London
- Rydges Hotel
- Sky City
- Crown Plaza Hotel
Rajesni Lata Singh (Jess)
Employed at The Stamford Hotel Auckland
National Diploma in Hospitality Management L5.

My career path in New Zealand: my journey begins with National Diploma in Hospitality Management L5 at Cornell Institute of Business Technology. There I was introduced to the iCareer services department and to the advisor who assisted and supported me to find a job. After completing my four months of study in Hospitality, with my interest and abilities I have achieved two bronze medals in NZ culinary Fare. I gained a good job in a five star hotel called Stamford Plaza Hotel as a food and beverage attendant at Knights on Albert Restaurant. I worked there for few months in a part time capacity, where I meet people from higher society like MP Mr John Key, and Auckland Mayor Len Brown. I enjoy the challenge of hospitality work as it becomes more interesting, and has given me the opportunity to take ownership of the role. With the advantage of being a natural designer I helped in designing the menus. I personally believe I’m on the right track after choosing Cornell as my education provider. I would like to thank my hospitality lecturer and the team from iCareer for supporting me to achieve my goal and make my career a success.

John Paulo Villegas
Employed at Rydges Hotel Auckland
Graduated from a National Diploma in Hospitality Management L5

Gained role as a Food & Beverage Attendant in Rydges Hotel, Auckland. Rating: 4.5 stars.

When I came to New Zealand I was so confused because it was a totally different culture to the one I originate from in the Philippines. But once I started studying at Cornell Institute, the tutors & Career staff actually helped me to improve my personal and practical skills, along with the assistance of work placements in Auckland. That is how I came to be employed in the role.

I trained with Carlos Delgado, the Conference & Events Manager, and his staff at Rydges Hotel. All the staff were really good to me and always took me under their wing by teaching me with on job training, and by this I realised that this was a team working environment, giving me encouragement and continual support. It helped me to understand how important the hospitality industry’s demands are and the professional way in which we approach these.

A huge thank you to all who have encouraged and supported me through my great journey!

Manjeet Singh Randhawa
Employed at The Copthorne Harbour City Hotel Auckland
National Diploma in Hospitality Management L5.

I found studying at Cornell Institute of Business & Technology for my National Diploma in Hospitality Management L5 was really supportive in helping me to achieve my future goals. To help make these goals more possible and true, the iCareer department helped me a lot. The advisors assisted in giving me direction through job placements initially with work experience at the Copthorne Hotel. They sent me there for a four to six weeks programme which was really helpful for my future. After the completion of my training my manager hired me as a permanent part time F&B staff member, where I worked, learning all about the industry and enjoying working there amongst a great team.

I am really thankful to iCareer for helping me to achieve my future goals.

Lily Pearl
Employed at Rydges Auckland Hotel
National Diploma in Hospitality Management L5

I arrived in Auckland and successfully chose Cornell Institute as my Tertiary Institute to study towards a Diploma in Hospitality Management L5. This course has helped, and is helping me, build my confidence for future jobs and approaching people of different nationalities. Only three weeks after arriving here in Auckland, I was assisted by iCareer services and found my job as a Food and Beverage Attendant in Rydges Hotel.

This role in relation to my course studies will help me achieve my goal of working in an exciting place in New Zealand. Now I am more confident that I can work also well within a huge team, all with the help of Cornell and iCareer staff.

I’m very thankful. Please continue moulding and supporting us.

YARA GODINHO SUZUKI
Employed at SKYCITY VIP CASINO in Auckland
Diploma in Hospitality (Operational Management)[Rooms Division Management][Level 5]

I would like to thank you iCareer team, their support was helped me develop and gave me independence. 

I am working at the SkyCity VIP Casino department, our objective is host responsibility. We are the only place in New Zealand where alcohol is served 24/7 right now and we have been trained in a very professional manner on how to treat guests. At times there is zero tolerance even if you spend 100 million dollars.”

Kimberly Diane Ngo
Diploma in International Culinary Arts (Level 5)

Gained a Silver Medal in the New Zealand National Culinary Fare

The highlights of the training process were learning new skills every day and meeting great new people from students to skilled chefs. During the competition I was a bit nervous at the start but as time went on I started to get the flow going as if I am just working in a restaurant. I have learnt a lot of cooking skills from the experience but I think that one of the most important things I have learnt was never to give up. Believe in yourself, as long as you have others to support you then nothing is impossible. This competition will help me to strive more to get what I want in life. No matter what happens just continue doing what you aim for and you’ll get it.

Niranjan Singh
Diploma in Culinary Arts Level 5
Silver Medal at the National Culinary Fare

The best part of the event was preparing nine different components in one hour and then presenting four completed plates to the judges. Not easy, but great to have the challenge even though I felt a lot of pressure at the national event. I was nervous at the start because I knew that I was competing with the NZ chefs in the open category. I just concentrated on my dish preparation once the competition started. The judges continuously checked my working style, methods, techniques which created a lot of pressure for me. When I finally got a Silver Medal for the dish, I was so amazed to be able to perform so highly at a national level. Chef Patrice is a real hero, without him and Chef Sandra it would not be possible for me to gain this achievement. He taught me so many skills about building a dessert and pushed me to perform to the highest possible level. This experience has allowed me to develop better cooking skills as well as techniques in plating and presentation. This outcome will help me in gaining a suitable job in the future.
How to apply
Health, Travel and Fee Insurance
As a condition of enrolment you must have insurance covering medical and travel costs, and you must maintain this cover for the duration of your study. For your convenience, TCEG has negotiated a comprehensive insurance policy for its students through Student Care Insurance or Southern Cross Travel. The policy is especially designed to meet the needs of international students, and covers you against medical and hospital bills, loss of your belongings, loss or delays to baggage while travelling and personal liability. The cost of this policy will be added to your account each year unless you provide us with details of alternative cover.

Young Students and Guardians
Cornell is not able to accept students aged 13 or under. It is a condition of enrolment for students aged between 14 and 17 that the parents appoint a guardian to take overall responsibility for the student, and to be a point of contact between Cornell, the parents and the student. Students under 18 must also live in an approved homestay or with a designated care giver.

Providing Your Details
It is a condition of enrolment that you provide us with your full name, your address and telephone number while in New Zealand (and you must tell us whenever these change), a copy of your passport personal details page and your immigration permit, and the name and current address of an emergency contact (for students under 18 this must be your parents). This information will be held securely, but will be passed on to government agencies when required by legislation.

Disclaimer
The programmes and courses mentioned in this prospectus are subject to the number of student enrolments. Cornell reserves the right to withdraw, postpone or change limitations on enrolment. Cornell reserves the right to change courses and fees without prior notice.

How to apply
Our staff will help you through the entire enrolment process, from choosing your course at the very beginning, through to finding accommodation and settling in when you arrive in New Zealand. To submit your application:
1. Complete and sign the Cornell Application Form
2. Attach the latest academic transcripts, copy of your passport & evidence of your English language proficiency result (if available)

Please send above documents to
Cornell Institute of Business and Technology
360 Queen Street
PO Box 911144 AMSC
Auckland, New Zealand
Ph: +64 9 367 1010
Fax: +64 9 367 1020
E-mail: info@cornell.ac.nz
Website: www.cornell.ac.nz

PBRS
150 Hobson Street
PO Box 911144 AMSC
Auckland, New Zealand
Ph: +64 9 300 7277
Fax: +64 9 367 1020
E-mail: info@pbrs.ac.nz
Website: www.pbrs.ac.nz

Wilkinson’s English Language School
257 Lincoln Road, Addington,
PO Box 911144 Ilam 8444,
Christchurch, New Zealand
Ph: +64 3 348 6441
Fax: +64 3 348 6443
E-mail: info@wels.ac.nz
Website: www.wels.ac.nz

NZQA assesses the standard of education for tertiary education organisations through a regular system of external evaluation and review (EER). Through periodic EER, tertiary education organisations are held accountable to their students, employers, funders, quality assurance bodies and other interested parties.

Professional Business and Restaurant School (PBRS)
Wilkinson’s English Language School (WELS)
Cornell Institute of Business and Technology (CIBT)